

COVID-19 PANDEMIC LOAN PROGRAM

The Montgomery County Covid-19 Pandemic Loan Fund Program has been established for Montgomery County businesses that need to acquire equipment in order to be in compliance with the New York State Re-Opening Guidelines.

Permissible uses for this loan will fall under purview to the actionable items outlined in the NYS Forward Plan. Grantees will have to demonstrate that their purchase or upgrade is associated to the business safety plan for their specific industry as outlined per New York State re-opening regulations.

The loans will be on a first come first serve basis and will be administered by the County's Business Development Center. The loan program will provide businesses with a one-percent interest short term loan of up to \$10,000. Loans will be deferred for up to six months, and the loan period will not exceed two years. Completed applications should be emailed to Montgomery County Business Development Center CFO Sheila Snell at ssnell@co.montgomery.ny.us.

Application

PART I

General Information

Company Legal Name _____ Telephone _____ Application Date _____

Trade Name or DBA _____

Address _____

Email Address _____ Website _____

Principals:

Name _____ Title _____ Address _____

Telephone _____ Interest _____

Name _____ Title _____ Address _____

Telephone _____ Interest _____

Name _____ Title _____ Address _____

Telephone _____ Interest _____

Name _____ Title _____ Address _____

Telephone _____ Interest _____

Do you own or Rent the Building Space? _____ Own _____ Rent/Lease

Do you own or Rent the Business Assets? _____ Own _____ Rent/Lease

What is the approximate Current Value of Assets? \$ _____

Business Background Information

Date Established _____ Annual Gross Sales _____ Type of Business _____
Mfg. _____ Wholesale _____ Retail _____ Service _____

Employer ID Number _____ Principal Product/Service _____ Form of Ownership _____
Sole Prop. _____ Partner _____ Corp. _____

Status of Business	Employment	Proposed Project (check all that apply)	
Existing _____	Current _____	_____ Relocation	Debt Refinance _____
New Startup _____	Total After _____	_____ Renovation	Building Finance _____
Purchase _____	Project _____ (specify on attached employment plan)	_____ Expansion	Equip. Finance _____
		_____ New Construction	Working Capital _____

Part II

Use of Funds

Please provide a description of the equipment to be acquired in order to remain in business due to the COVID-19 Pandemic.

****Note: Equipment must be owned by the applicant after purchase.

Estimated Cost: \$ _____

Total Allowable Costs: \$ _____

County Executive Approval

County Official Signature:

Matthew Ossenfort - County Executive

Date:

Part III

Disclosure of Potential Conflict of Interest regarding Principals

List below the names of any Montgomery County employee or Montgomery County Industrial Development Agency member who are related by blood, marriage or adoption to, or who have had any past, direct or indirect, financial interest in or in association with the applicant or any of its partners, officers, directors or principal stockholders?

None, check here _____

Name	Address	Relation
_____	_____	_____
_____	_____	_____
_____	_____	_____

Questions

Is any principal or your company presently involved in any litigation which could have a material effect on the company's financial solvency?

No _____ Yes _____ If yes, please explain.

Has your company or any of the management of the company, its stockholders, or its affiliates or any other concern with which such management has been connected, ever been involved in bankruptcy, creditor's rights or receivership proceedings?

No _____ Yes _____ If yes, please explain.

Have the management or principal stockholders of your company ever been charged with or convicted of any felony, or been in the management of or stockholders in any firm or corporation convicted of any felony?

Montgomery County Industrial Development Agency or Montgomery County will not refuse to approve a loan solely on prior convictions, and request this information only for the purpose of evaluating the business reputation of the company and its principals.

No _____ Yes _____ If yes, please explain.

Does your company warrant that to the best of its knowledge it is in compliance with all federal and state laws dealing with the hiring of illegal aliens and equal employment opportunity?

No _____ Yes _____ If no, please explain.

Is the business for sale or under agreement that would change the ownership?

No _____ Yes _____ If yes, explain

I understand that the information provided on this form is accurate and a preliminary summary of the proposed project to be used for initial eligibility determination only. Additional information may be required for loan/grant review, including but not limited to; credit references, Balance Sheets and Profit & Loss Statements and other information required during review of this proposal. All information will be held by the Department of Montgomery County Economic Development & Planning in strict confidence.

All information provided on this form and attached materials are complete and accurate or represented the best estimate available at present.

Signature _____
Title _____
Date _____

Part IV

Credit Information

For each principal owner, shareholder and top management please provide the information requested accompanied by an original signature.

I give permission to the Montgomery County Economic Development and Planning to obtain current credit files on both the Company and principals of the Corporation in their review of the attached application for investment.

Title	_____	Title	_____
Name	_____	Name	_____
Home Address	_____	Home Address	_____
SSN	_____	SSN	_____
Date of Birth	_____	Date of Birth	_____
Signature	_____	Signature	_____
Title	_____	Title	_____
Name	_____	Name	_____
Home Address	_____	Home Address	_____
SSN	_____	SSN	_____
Date of Birth	_____	Date of Birth	_____
Signature	_____	Signature	_____

Real Property

Please provide address for any other Real Property owned by the applicant.

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

I/We hereby authorize you to release to the County of Montgomery for verification purposes information concerning: employment history dates, title, income, hours worked, etc.; banking including checking and savings accounts of record; any debt related information including specifics such as open date, high credit, payment amount, loan balance and payment history; any information deemed necessary in connection with a consumer credit report for my loan application.

This information is for the confidential use of this lender in compiling a loan credit report. A photographic or carbon copy of this authorization, (being a photographic or carbon copy of the signature(s) of the undersigned), may be deemed to be the equivalent of the original and may be used as a duplicate original.

Name of Applicant: _____
Name of Borrower: _____
Signature: _____
Date: _____

Part V

Credit References

Please list three (3) Credit references:

Name/Title _____
Company Name _____
Address _____
Phone # _____
Email _____

Name/Title _____
Company Name _____
Home Address _____
Phone # _____
Email _____

Name/Title _____
Company Name _____
Address _____
Phone # _____
Email _____