

**Procurement-Information:**

Question	Response	URL (if applicable)
1. Does the Authority have procurement guidelines?	Yes	www.mcbdc.org
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	No	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	Yes	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	No	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

Procurement Transactions Listing:

<p>1. Vendor Name: ABC Creative</p> <p>Type of Procurement: Other Professional Services  Award Process: Authority Contract - Competitive Bid  Award Date: 01/01/2015  End Date:  Amount: \$82,550  Amount Expended for Fiscal Year: \$47,000  Fair market value:    Explain why the fair market value is less than the amount:</p> <p>Address Line1: 430 E Genesee Street  Address Line2: Suite 401  City: SYRACUSE  State: NY  Postal Code: 13202  Plus 4:  Province Region:  Country: USA</p> <p>Procurement Description: Marketing/Website Development</p>	<p>2. Vendor Name: CBRE-Albany</p> <p>Type of Procurement: Other Professional Services  Award Process: Authority Contract - Non-Competitive Bid  Award Date: 02/12/2015  End Date: 02/12/2015  Amount: \$11,250  Amount Expended for Fiscal Year: \$11,250  Fair market value: \$11,250    Explain why the fair market value is less than the amount:</p> <p>Address Line1: 100 Great Oaks Blvd  Address Line2:  City: ALBANY  State: NY  Postal Code: 12203  Plus 4:  Province Region:  Country: USA</p> <p>Procurement Description: Real Estate Option</p>
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Procurement Transactions Listing:

3. Vendor Name: Fulton County

Type of Procurement: Other Professional Services  
 Award Process: Authority Contract - Non-Competitive Bid  
 Award Date: 11/01/2014  
 End Date:  
 Amount: \$98,980  
 Amount Expended for Fiscal Year: \$51,118  
 Fair market value: \$98,980

Explain why the fair market value is less than the amount:

Address Line1: Fort Johnson Building  
 Address Line2: 1 East Montgomery Street  
 City: JOHNSTOWN  
 State: NY  
 Postal Code: 12095  
 Plus 4:  
 Province Region:  
 Country: USA

Procurement Description: Regional Business Park

4. Vendor Name: Hodgson and Russ

Type of Procurement: Legal Services  
 Award Process: Authority Contract - Non-Competitive Bid  
 Award Date: 01/01/2015  
 End Date: 12/31/2015  
 Amount: \$6,000  
 Amount Expended for Fiscal Year: \$6,000  
 Fair market value: \$6,000

Explain why the fair market value is less than the amount:

Address Line1: 677 Broadway, Suite 301  
 Address Line2:  
 City: ALBANY  
 State: NY  
 Postal Code: 12207  
 Plus 4:  
 Province Region:  
 Country: USA

Procurement Description: Attorney Services

Procurement Transactions Listing:

<p>5. Vendor Name: John McDonald Engineering</p> <p>Type of Procurement: Design and Construction/Maintenance Award Process: Authority Contract - Competitive Bid Award Date: 10/18/2007 End Date: Amount: \$450,995 Amount Expended for Fiscal Year: \$18,450 Fair market value:  Explain why the fair market value is less than the amount:</p> <p>Address Line1: 7 South Church Street Address Line2: City: SCHENECTADY State: NY Postal Code: 12305 Plus 4: Province Region: Country: USA</p> <p>Procurement Description: Amended Florida Park Ext</p>	<p>6. Vendor Name: John McDonald Engineering</p> <p>Type of Procurement: Design and Construction/Maintenance Award Process: Authority Contract - Competitive Bid Award Date: 02/14/2008 End Date: Amount: \$110,017.5 Amount Expended for Fiscal Year: \$1,935 Fair market value:  Explain why the fair market value is less than the amount:</p> <p>Address Line1: 7 South Church Street Address Line2: City: SCHENECTADY State: NY Postal Code: 12305 Plus 4: Province Region: Country: USA</p> <p>Procurement Description: Amended Contract Environmental II Glen Park originally dated 2006</p>
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Procurement Transactions Listing:

7. Vendor Name: Laberge Group

Type of Procurement: Other Professional Services  
Award Process: Authority Contract - Non-Competitive Bid  
Award Date: 03/12/2015  
End Date:  
Amount: \$20,000  
Amount Expended for Fiscal Year: \$17,766.42  
Fair market value: \$20,000

Explain why the fair market value is less than the amount:

Address Line1: 4 Computer Drive  
Address Line2:  
City: ALBANY  
State: NY  
Postal Code: 12205  
Plus 4:  
Province Region:  
Country: USA

Procurement Description: Industrial Site Redevelopment

8. Vendor Name: M & J Lawn Care and Landscaping

Type of Procurement: Other  
Award Process: Authority Contract - Competitive Bid  
Award Date: 06/15/2015  
End Date:  
Amount: \$7,125  
Amount Expended for Fiscal Year: \$7,125  
Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: 1484 County Highway 107  
Address Line2:  
City: AMSTERDAM  
State: NY  
Postal Code: 12010  
Plus 4:  
Province Region:  
Country: USA

Procurement Description: Mowing glen park

Procurement Transactions Listing:

9. Vendor Name: Montgomery County

10. Vendor Name: Plumley Engineering

Type of Procurement: Staffing Services  
 Award Process: Authority Contract - Non-Competitive Bid  
 Award Date: 01/01/2015  
 End Date: 12/31/2015  
 Amount: \$17,500  
 Amount Expended for Fiscal Year: \$17,500  
 Fair market value: \$17,500

Type of Procurement: Design and Construction/Maintenance  
 Award Process: Authority Contract - Non-Competitive Bid  
 Award Date: 12/01/2014  
 End Date:  
 Amount: \$12,500  
 Amount Expended for Fiscal Year: \$6,250  
 Fair market value: \$12,500

Explain why the fair market value is less than the amount:

Explain why the fair market value is less than the amount:

Address Line1: 20 Park Street  
 Address Line2:  
 City: FONDA  
 State: NY  
 Postal Code: 12068  
 Plus 4:  
 Province Region:  
 Country: USA

Address Line1: 8232 Loop Road  
 Address Line2:  
 City: BALDWINVILLE  
 State: NY  
 Postal Code: 13027  
 Plus 4:  
 Province Region:  
 Country: USA

Procurement Description: Admin Contract

Procurement Description: Rail Spur Study

Procurement Transactions Listing:

11. Vendor Name: Vandewalle & Associates, Inc.

Type of Procurement: Consulting Services  
Award Process: Authority Contract - Non-Competitive Bid  
Award Date: 03/12/2015  
End Date:  
Amount: \$30,000  
Amount Expended for Fiscal Year: \$29,998.25  
Fair market value: \$30,000

Explain why the fair market value is less than the amount:

Address Line1: PO Box 259036  
Address Line2:  
City: MADISON  
State: WI  
Postal Code: 53725  
Plus 4:  
Province Region:  
Country: USA

Procurement Description: Opportunity Analysis

12. Vendor Name: West & Company

Type of Procurement: Financial Services  
Award Process: Authority Contract - Non-Competitive Bid  
Award Date: 01/01/2015  
End Date: 12/31/2015  
Amount: \$9,600  
Amount Expended for Fiscal Year: \$9,600  
Fair market value: \$9,600

Explain why the fair market value is less than the amount:

Address Line1: 97 W Main Street  
Address Line2:  
City: GLOVERSVILLE  
State: NY  
Postal Code: 12078  
Plus 4:  
Province Region:  
Country: USA

Procurement Description: External Auditors

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Procurement Transactions Listing:

Additional Comments: