

Procurement Report for Montgomery County Industrial Development Agency

Fiscal Year Ending: 12/31/2018

Run Date: 03/28/2019

Status: CERTIFIED

Certified Date : 03/28/2019

**Procurement Information:**

Question	Response	URL (If Applicable)
1. Does the Authority have procurement guidelines?	Yes	<a href="http://www.mcbdc.org">www.mcbdc.org</a>
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	No	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	Yes	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents, or specifications for procurement contracts?	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a. If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

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**Procurement Transactions Listing:**

<b>1. Vendor Name</b>	Columbia Heritage	<b>Address Line1</b>	PO Box 235
<b>Type of Procurement</b>	Design and Construction/Maintenance	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	OLD CHATHAM
<b>Award Date</b>	3/9/2017	<b>State</b>	NY
<b>End Date</b>		<b>Postal Code</b>	12136
<b>Fair Market Value</b>	\$6,500.00	<b>Plus 4</b>	
<b>Amount</b>	\$6,500.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$3,140.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Industrial Re-Development Exit 29

<b>2. Vendor Name</b>	Deleware Engineering, DPC	<b>Address Line1</b>	28 Madison Avenue Extension
<b>Type of Procurement</b>	Design and Construction/Maintenance	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Competitive Bid	<b>City</b>	ALBANY
<b>Award Date</b>	5/17/2018	<b>State</b>	NY
<b>End Date</b>		<b>Postal Code</b>	12203
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>	\$12,000.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$12,000.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Demolition/Rehabilitation Project - Exit 29

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<b>3. Vendor Name</b>	Engines of Creation Web Design SEO	<b>Address Line1</b>	120 Market Street
<b>Type of Procurement</b>	Technology - Consulting/Development or Support	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	AMSTERDAM
<b>Award Date</b>	11/29/2018	<b>State</b>	NY
<b>End Date</b>		<b>Postal Code</b>	12010
<b>Fair Market Value</b>	\$20,000.00	<b>Plus 4</b>	
<b>Amount</b>	\$20,000.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$10,000.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Website Design for Exit 29

<b>4. Vendor Name</b>	Fulton County Regional Business Park	<b>Address Line1</b>	1 East Montgomery Street
<b>Type of Procurement</b>	Design and Construction/Maintenance	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	JOHNSTOWN
<b>Award Date</b>	12/11/2014	<b>State</b>	NY
<b>End Date</b>		<b>Postal Code</b>	12095
<b>Fair Market Value</b>	\$98,980.00	<b>Plus 4</b>	
<b>Amount</b>	\$98,980.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$0.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Regional Business Park County Line

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<b>5. Vendor Name</b>	In It To Win It	<b>Address Line1</b>	8B McGregor Villa's
<b>Type of Procurement</b>	Other Professional Services	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	SARATOGA SPRINGS
<b>Award Date</b>	6/22/2017	<b>State</b>	NY
<b>End Date</b>		<b>Postal Code</b>	12866
<b>Fair Market Value</b>	\$8,400.00	<b>Plus 4</b>	
<b>Amount</b>	\$8,400.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$0.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Marketing Video

<b>6. Vendor Name</b>	John McDonald Engineering	<b>Address Line1</b>	7 South Church Street
<b>Type of Procurement</b>	Design and Construction/Maintenance	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Competitive Bid	<b>City</b>	SCHENECTADY
<b>Award Date</b>	10/18/2007	<b>State</b>	NY
<b>End Date</b>		<b>Postal Code</b>	12305
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>	\$815,495.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$90,472.26	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Amended Florida Park Ext Amended 2016 Amended 2018

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<b>7. Vendor Name</b>	John McDonald Engineering	<b>Address Line1</b>	7 South Church Street
<b>Type of Procurement</b>	Design and Construction/Maintenance	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Competitive Bid	<b>City</b>	SCHENECTADY
<b>Award Date</b>	2/14/2008	<b>State</b>	NY
<b>End Date</b>		<b>Postal Code</b>	12305
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>	\$110,017.50	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$6,047.50	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Amended Contract Environmental II Glen Park originally dated 2006

<b>8. Vendor Name</b>	John McDonald Engineering	<b>Address Line1</b>	7 South Church Street
<b>Type of Procurement</b>	Design and Construction/Maintenance	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	SCHENECTADY
<b>Award Date</b>	10/25/2017	<b>State</b>	NY
<b>End Date</b>		<b>Postal Code</b>	12305
<b>Fair Market Value</b>	\$50,000.00	<b>Plus 4</b>	
<b>Amount</b>	\$50,000.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$5,313.75	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Florida Business Park Ext - North

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<b>9. Vendor Name</b>	LaBella Associates, DPC	<b>Address Line1</b>	300 state Street - Suite 201
<b>Type of Procurement</b>	Other Professional Services	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	ROCHESTER
<b>Award Date</b>	1/1/2018	<b>State</b>	NY
<b>End Date</b>		<b>Postal Code</b>	14614
<b>Fair Market Value</b>	\$15,708.24	<b>Plus 4</b>	
<b>Amount</b>	\$15,708.24	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$15,708.24	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Abatement Monitoring Services - Exit 29

<b>10. Vendor Name</b>	M & J Lawn Care and Landscaping	<b>Address Line1</b>	1484 County Highway 107
<b>Type of Procurement</b>	Other Professional Services	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	AMSTERDAM
<b>Award Date</b>	12/14/2016	<b>State</b>	NY
<b>End Date</b>	12/31/2018	<b>Postal Code</b>	12010
<b>Fair Market Value</b>	\$7,500.00	<b>Plus 4</b>	
<b>Amount</b>	\$7,500.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$6,400.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Mowing Glen Park

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<b>11. Vendor Name</b>	Montgomery County	<b>Address Line1</b>	20 Park Street
<b>Type of Procurement</b>	Staffing Services	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	FONDA
<b>Award Date</b>	1/1/2018	<b>State</b>	NY
<b>End Date</b>	12/31/2018	<b>Postal Code</b>	12068
<b>Fair Market Value</b>	\$17,500.00	<b>Plus 4</b>	
<b>Amount</b>	\$17,500.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$17,500.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Admin Contract

<b>12. Vendor Name</b>	NRC NY Environmental Services Inc	<b>Address Line1</b>	6392 Deere Road
<b>Type of Procurement</b>	Design and Construction/Maintenance	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Competitive Bid	<b>City</b>	SYRACUSE
<b>Award Date</b>	1/1/2018	<b>State</b>	NY
<b>End Date</b>		<b>Postal Code</b>	13206
<b>Fair Market Value</b>		<b>Plus 4</b>	
<b>Amount</b>	\$359,985.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$359,985.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Debris Clean up - Exit 29 Amended 9/2018

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<b>13. Vendor Name</b>	NorthStar Destination Strategies	<b>Address Line1</b>	209 Danyacrest Drive
<b>Type of Procurement</b>	Other Professional Services	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	NASHVILLE
<b>Award Date</b>	10/25/2017	<b>State</b>	TN
<b>End Date</b>		<b>Postal Code</b>	37214
<b>Fair Market Value</b>	\$13,000.00	<b>Plus 4</b>	
<b>Amount</b>	\$13,000.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$0.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Branding Evaluation

<b>14. Vendor Name</b>	Pareene Contracting	<b>Address Line1</b>	111 Robb Road
<b>Type of Procurement</b>	Design and Construction/Maintenance	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	AMSTERDAM
<b>Award Date</b>	1/1/2018	<b>State</b>	NY
<b>End Date</b>		<b>Postal Code</b>	12010
<b>Fair Market Value</b>	\$6,000.00	<b>Plus 4</b>	
<b>Amount</b>	\$6,000.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$5,182.42	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Rt 5S Installation of Water Service at Larman Property. Land Owner Shane Larman paid contractor and reimbursed by IDA



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<b>15. Vendor Name</b>	Russ Reeves, CEng P.E.	<b>Address Line1</b>	157 Pawling Ave
<b>Type of Procurement</b>	Design and Construction/Maintenance	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	TROY
<b>Award Date</b>	10/4/2016	<b>State</b>	NY
<b>End Date</b>		<b>Postal Code</b>	12180
<b>Fair Market Value</b>	\$45,800.00	<b>Plus 4</b>	
<b>Amount</b>	\$45,800.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$0.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	Industrial Site Re-Development- Exit 29

<b>16. Vendor Name</b>	West & Company	<b>Address Line1</b>	97 W Main Street
<b>Type of Procurement</b>	Financial Services	<b>Address Line2</b>	
<b>Award Process</b>	Authority Contract - Non-Competitive Bid	<b>City</b>	GLOVERSVILLE
<b>Award Date</b>	1/1/2018	<b>State</b>	NY
<b>End Date</b>	12/31/2018	<b>Postal Code</b>	12078
<b>Fair Market Value</b>	\$9,000.00	<b>Plus 4</b>	
<b>Amount</b>	\$9,000.00	<b>Province/Region</b>	
<b>Amount Expended For Fiscal Year</b>	\$9,000.00	<b>Country</b>	United States
<b>Explain why the Fair Market Value is Less than the Amount</b>		<b>Procurement Description</b>	External Auditors

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**Additional Comments**