

**MONTGOMERY COUNTY INDUSTRIAL DEVELOPMENT AGENCY**  
**Governance Committee Meeting Minutes**  
**March 9, 2023**

**MEMBERS PRESENT:**

Matthew Beck, Chair  
Cheryl Reese, Treasurer  
Amanda Auricchio, Esq., Member  
Mark Kowalczyk, Member  
Brent Phetteplace, Member

**STAFF MEMBERS PRESENT:**

Kenneth F. Rose, Chief Executive Officer  
Sheila Snell, Chief Financial Officer  
Vincenzo Nicosia, Director of Program Dev.  
Andrew Santillo, Staff Assistant  
Stephanie Battisti, Economic Dev. Specialist  
A. Joseph Scott, Agency Counsel

**MEMBERS ABSENT:**

Carol Shineman, Co-Chair  
Laurie Weingart, Secretary

**OTHERS PRESENT:**

**I. Call to Order**

The meeting was called to order by Chairman Beck at 2:44 p.m.

**II. Discussion**

Mr. Ken Rose stated that there are two items to discuss in committee — the 2023 Draft Mission Statement and Measurement Report and the Board Evaluations.

The committee reviewed the 2023 Mission Statement and Performance Measurement Report that was presented by Mr. Rose, and discussed goals for the Agency for the upcoming year. Mr. Rose said that the benchmarks that have been set are being hit, and suggest keeping them the same because they include a diverse set of benchmarks.

Chairman Beck asks for a recommendation from the Governance Committee to bring this forward to the full Agency board. A motion is made by Brent Phetteplace, seconded by Chairman Beck. All members present were in favor.

The second part of this committee meeting is the board evaluations and performance review. Chairman Beck said most of the evaluations were in agreement, but the Agency is continually searching for ways to do a better job in gathering full consensus.

Counsel suggested that other clients have held orientations or training sessions to provide newer members more background and even more veteran members to use as an education and brainstorming session. Chairman Beck says he will work with Mr. Rose to coordinate and get a training session scheduled.

Mr. Ken Rose said that these evaluations are confidentially assembled and submitted to the Authorities Budget Office (ABO), as part of the reporting process.

### **III. Adjournment**

A motion was made by Mark Kowalczyk, seconded by Cheryl Reese, to adjourn the meeting at 2:59 p.m. All members present were in favor.

Respectfully submitted,

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Andrew Santillo  
Economic Development Staff Assistant