

**MONTGOMERY COUNTY INDUSTRIAL DEVELOPMENT AGENCY**  
**Organizational Meeting Minutes**  
**January 13, 2022**

**MEMBERS PRESENT:**

Matthew Beck, Co-Chair (via Zoom)  
Carol Shineman, Co-Chair  
Laurie Weingart, Secretary  
Amanda Auricchio, Esq., Member (via Zoom)  
Mark Kowalczyk, Member  
Brent Phetteplace, Member

**STAFF MEMBERS PRESENT:**

Kenneth F. Rose, Chief Executive Officer  
Sheila Snell, Chief Financial Officer  
Vincenzo Nicosia, Director of Program Dev.  
Andrew Santillo, Staff Assistant  
Christopher Canada, Agency Counsel

**ABSENT:**

Cheryl Reese, Treasurer

**OTHERS PRESENT:**

Robert Purtell, Eco. Dev. Committee Chairman

**I. Call to Order**

The meeting was called to order by Co-Chair Shineman at 4:31 p.m.

**II. Discussion**

Co-Chair Shineman introduced new Agency board member Brent Phetteplace. Mr. Phetteplace is a local real estate agent, who is very active in community organizations and has an extensive history of serving on local boards.

Co-Chair Shineman and Mr. Ken Rose led a moment of silence for County Legislator Joseph M. Isabel. Legislator Isabel represented the county, as legislator from District #8, since 2014. Legislator Isabel was active in the local community for many decades, throughout the county, but especially in his hometown of Amsterdam. He donated his time and personal wealth to benefit the local community and he will be missed.

Co-Chair Shineman reports that the Nominating Committee met recently and is putting forth a recommended slate of officers. The Governance Committee met previous to this meeting and has put forward the Agency's PAAA policies with a positive recommendation.

Mr. Rose said that as legislation in New York, related to IDAs, is constantly changing, staff will work with the Governance Committee to go through the Policy & Procedure Manual in its totality to see if anything needs to be changed or modified.

Co-Chair Shineman asks the board members to review and if they have any changes to propose or suggest.

The following resolution was offered by Mark Kowalczyk, seconded by Brent Phetteplace, to wit:

**RESOLUTION APPROVING CERTAIN APPOINTMENTS AND ADMINISTRATIVE MATTERS OF THE AGENCY**

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

Matthew Beck	VOTING	YES
Carol Shineman	VOTING	YES (abstained on NBT Bank Appointment)
Mark Kowalczyk	VOTING	YES
Amanda J. Auricchio, Esq.	VOTING	YES
Laurie Weingart	VOTING	YES
Cheryl Reese	VOTING	ABSENT
Brent Phetteplace	VOTING	YES

The foregoing Resolution No. 22-01 was thereupon declared duly adopted.

### **III. Adjournment**

A motion was made by Mark Kowalczyk, seconded by Brent Phetteplace, to adjourn the meeting at 4:37 p.m. All members present were in favor.

Respectfully submitted,

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Andrew Santillo  
Economic Development Staff Assistant  
Attachments: Resolution 22-01