

**Montgomery County Planning Board**  
**Meeting Minutes**  
**November 13<sup>th</sup>, 2023**

**MEMBERS PRESENT:**

Mark Hoffman, Chairman  
Irene Collins, Member  
Wayne DeMallie, Alternate  
Erin Covey, Member  
David Wiener, Vice Chairman  
Frank Szykowski, Member

**STAFF MEMBERS PRESENT:**

Alex Kuttesch, Senior Planner  
Karl Gustafson Jr., Grant Assistant  
Andrew Santillo, Staff Assistant

**ABSENT:**

Betty Sanders, Alternate  
Angela Frederick, Member

**OTHERS PRESENT:**

Peter Yetto- Ingalls + Associates  
Peter Lyden- Village of Canajoharie  
Kylie Ferguson- Village of Canajoharie

**I. Call to Order**

The meeting was called to order by Chairman Mark Hoffman at 6:31 p.m.

**II. Roll Call**

The roll call of board members was done by Chairman Hoffman.

**III. Adoption of the Agenda**

Erin Covey made a motion to adopt the agenda, Frank Szykowski seconded. All members present were in favor.

**IV. Approval of Previous Meeting's Minutes**

Irene Collins made a motion to accept previous meeting minutes, David Wiener seconded the motion. The previous minutes were approved.

**V. Public Comment**

There was no public comments.

## **VI. Town of Amsterdam- Zoning Change**

Alex Kuttesch stated the referral is a zoning change for the incorporation of Fort Johnson into the Town of Amsterdam. They are incorporating it in to two different zones. First zone being B-2 for small businesses and the second zone is R-1 for residential.

There are no changes to the zoning in these areas, the Town had to define these zones in their zoning laws.

Erin Covey made a motion to approve the referral, seconded by Dave Wiener.

All were in favor.

The referral was approved.

## **VII. Town of Glen- Site Plan Review**

Alex Kuttesch explained that this referral is a site plan review for the Carver project at 189 Riverside Drive in the Town of Glen.

Peter Yetto from Ingalls Associates explained that this will be a cold storage facility for Carver on an 11 acre site across the road from the existing business. The cold storage facility will take up 10 acres of the 11 acre lot. There will be clean fill brought in to elevate the site. Water quality treatment and quality control will monitored throughout the whole project. Carver has also obtained DOT permits for the curb cut for the entrance into the facility. DEC has signed off on the project that nothing will be running into the river. Peter stated that the operation would have roughly 30 trucks maximum per day.

David Wiener asked how often the Code Enforcement Officer would visit the site. Peter stated that the Code Enforcement Officer will be on site every 2 weeks to monitor the project.

Erin Covey asked if there was any contamination at the site. Peter stated that there has been no contamination at the site. There was a contamination at a different site that sparked DEC to check the box that there was contamination at the site.

Frank Szykowski made a motion to approve the referral, seconded by David Wiener. All were in favor.

The referral was approved.

## **VIII. Village of Canajoharie- Special Use Permit**

Alex Kuttesch stated this referral is a Special Use Permit for a hemp processing facility in the Village of Canajoharie. The project is looking to grow hemp and process it in the facility. Kylie Ferguson explained that there are no changes to the building at all. The business will be open Monday through Friday 8AM-5PM and Saturday 8AM-2PM. There will be 8 employees and will have plenty of parking for the workers.

Kylie also stated that the project will be installing a filtration system in the building to prevent any smell outside of the facility.

Erin Covey made a motion to approve the referral, seconded by Frank Szykowski. All were in favor.

The referral was approved.

**IX. Other Business**

There was no other business.

**X. Adjournment**

Erin Covey made a motion to adjourn the meeting at 7:17 p.m., seconded by Irene Collins. All were in favor.

Respectfully submitted,

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Karl Gustafson Jr.  
Economic Development Grant Assistant