

**Montgomery County Industrial Development Agency
Governance Committee Meeting Minutes
January 8, 2026**

MEMBERS PRESENT:

Matthew Beck, Chair
Brent Phetteplace, Secretary
Cheryl Reese, Treasurer
Daniel Roth, Member

STAFF MEMBERS PRESENT:

Kenneth F. Rose, Chief Executive Officer
Sheila Snell, Chief Financial Officer
Vincenzo Nicosia, Director of Program Dev.
Christie Dingman, Staff Assistant
Stephanie Battisti, Economic Dev. Specialist
Christopher C. Canada, Esq., Agency Counsel

MEMBERS ABSENT:

Mark Kowalczyk, Vice-Chair
Jessica Cyr, Member
Edward Watt, Member

OTHERS PRESENT:

I. Call to Order

The meeting was called to order by Chairman Beck at 3:23 p.m.

II. New Business

A. Review Policy and Procedures

Chairman Beck asked if all members had reviewed the policies and procedures included in the packets they received.

Mr. Ken Rose explained to the Board that this item represented the annual review of the policies and procedures as required by PAAA. He noted that there were no changes to the Policy and Procedures Manual from the previous year. Mr. Rose also mentioned that a Board member had expressed interest in discussing potential updates to the policies related to housing projects during the main meeting.

Chairman Beck then requested a recommendation from the Governance Committee to bring the policies and procedures forward to the full Agency Board with a positive recommendation. A motion was made by Brent Phetteplace and seconded by Matthew Beck. All members present voted in favor.

III. Adjournment

A motion was made by Cheryl Reese, seconded by Matthew Beck, to adjourn the meeting at 3:25pm. All members present were in favor.

Respectfully submitted,



Stephanie Battisti
Economic Development Specialist